

Report No.	19-144
Decision Required	

COUNCILLOR INDUCTION TRAINING PROGRAMME

1. PURPOSE

- 1.1. The purpose of this item is to inform Council of the proposed induction training programme for newly elected members following the upcoming Local Body Elections (refer Annex A). The programme is also intended to be a 'refresher' for returning members.

2. EXECUTIVE SUMMARY

- 2.1. The proposed suite of training activities is intended to provide newly elected members with the basic 'must haves' needed to work effectively within local government and to provide an introduction to the core functions of Horizons' business activities. This set of meetings, workshops, events and infield visits is designed to expand and update Members' knowledge and equip them to ask the right questions of the right people at the right time in order to make better decisions. The overall programme will provide the basis for a solid foundation in key areas of Horizons Regional Council.

3. RECOMMENDATION

It is recommended that Council:

- a. receives the information contained in Report No. 19-144 and Annex;
- b. approves the proposed programme for the new Council at Annex A with/without amendment.

4. FINANCIAL IMPACT

- 4.1. All costs associated with this proposed training programme will come from within existing budgets.

5. COMMUNITY ENGAGEMENT

- 5.1. There is no requirement for community engagement.

6. SIGNIFICANT BUSINESS RISK IMPACT

- 6.1. There is no significant business risk associated with this item.

7. BACKGROUND

- 7.1. Training for new and returning elected members is typically undertaken by both Local Government New Zealand (LGNZ) and individual councils. The proposed programme includes key LGNZ courses and has been designed to introduce key Horizons Regional Council functions and activities in a progressive and coordinated way. Legislative functions associated with the formation of a new Council have also been included in the programme. It is proposed that a two day tour for new Councillors will occur in November 2019.

8. It is intended that the majority of the training programme be undertaken before the end of the calendar year.

9. TIMELINE / NEXT STEPS

9.1. The proposed timeline is included within the programme at Annex A.

10. SIGNIFICANCE

10.1. This is not a significant decision according to the Council's Policy on Significance and Engagement.

Craig Grant
GROUP MANAGER CORPORATE & GOVERNANCE

ANNEXES

A Proposed Programme for new Council